



# International Shipping Guidelines for Aftermarket Parts Suppliers-Critical/Truck Down Orders

## GENERAL INFORMATION

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<b>Approved By:</b>	Collin Geweniger-Mgr., Critical Parts Fulfillment	<b>Version:</b>	1.0
<b>Referenced Policies:</b>	<a href="http://navistarsupplier.com/Supplier Guidelines/Supplier Guidelines.aspx">navistarsupplier.com/Supplier Guidelines/Supplier Guidelines.aspx</a>		
<b>Parent Document:</b>	Shipping Guidelines/Terms and Conditions		

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## **OBJECTIVE**

To illustrate International's commitment to ensuring parts availability, International Parts pays the freight cost when supplier ships Critical orders direct to an INTERNATIONAL DEALER.

A Critical purchase order sent via EDI will be identified by the purchase order type code "**RO**" for Rush Order and is transmitted in our EDI-850s. Critical purchase orders for trucks down will start with OOC or a 10xxxxxxx/30xxxxxxx-sequence number, and these POs will be transmitted via email.

**Note:** Valid EDI Order Types are:

DR	DIRECT SHIP	Vendor ships directly to customer or dealer to fill daily stock order.
NE	NEW ORDER	An order for goods or services placed per quote - not contract.
RL	RELEASE OR DELIVERY ORDER	An order for goods and services placed against a pre-existing contract or blanket order.
RO	RUSH ORDER	Vendor ships directly to customer, dealer, PDC or packager to fill emergency/critical order.

To cover these freight costs, it will be imperative that your company follow the shipping instructions on Critical orders placed by the International Parts Support Group.

- **When entering information for FedEx domestic shipments or UPS international shipments**, the International purchase order numbers **must be entered** in a reference field.
- If multiple purchase orders are shipping in the same package, enter one purchase order number per reference field. If one purchase order is shipping in multiple packages, please enter the purchase order in the reference field of each shipment.
- Please add the exact description of the part being shipped, the International part number, and the dimensions of the shipment.
- Please refrain from adding additional characters to the International purchase order number in the reference field as this prolongs the reconciliation process.
- All US domestic critical parcel size orders should ship Next Day Air. All Canada domestic and international parcel shipments should ship via UPS Worldwide Express service.
- If shipping oversize/heavy weight shipments, please ensure that the International Critical Order PO# is listed on the bill of lading along with the following instructions:

Bill Third Party to:  
International Motors, LLC. Criticals 783  
c/o Data2Logistics  
P.O. Box 61050  
Fort Myers, FL 33906

## **Routing Instructions Involving U.S. and Canada**

**Canadian Supplier to Canadian Dealer:** For parcel size shipments please SHIP TO DEALER TODAY via UPS Worldwide Express third-party billing account R4852F.

**U.S. Supplier to Canadian Dealer:** For parcel size shipments please SHIP TO DEALER TODAY via UPS Worldwide Express third-party billing account R4852F. *Importer of record to show International Motors Canada ULC, 571 Glover Road, Hannon, Ontario, LOR1PO Canada.*

**Canadian Supplier to U.S. Dealer:** For parcel size shipments please SHIP TO DEALER TODAY via UPS Worldwide Express using third party billing account 8V1194. *Importer of record to show International Motors, LLC., 2701 International Drive, Lisle, IL 60532.*



## **Routing Instructions Involving U.S. to U.S. and Mexico to U.S.**

**U.S. Supplier to U.S. Dealer:** For parcel size shipments please SHIP TO DEALER TODAY via FedEx Priority Overnight using third party billing account 912026779.

### **Mexican Supplier to U.S. Dealer:**

- For parcel size shipments only, FCA suppliers please SHIP TO DEALER TODAY via UPS Worldwide Express using third-party billing account 8V1194. *Importer of record to show International Motors, LLC., 2701 International Drive, Lisle, IL 60532.*
- If the order is too large to ship via FedEx parcel (shipments or packages weighing more than 150 pounds or any package that exceeds 96 inches in length or exceeds 130 inches in length and girth combined), please contact **AIT Worldwide Logistics at 5215580490650 or email [ryder-navistar@aitworldwide.com](mailto:ryder-navistar@aitworldwide.com)** *If your current process entails orders that you are currently shipping to Gonzalez de Castilla, Laredo, TX for furtherance to Dallas then continue this process.*
- **If you are a non-FCA supplier, please reach out to your International contact for further instructions.**

**SPECIAL NOTE:** At this time, we cannot ship directly from a Mexican supplier to an International Canadian dealer, and we cannot ship directly from a Canadian supplier to an International Mexican dealer. Critical orders from US or Canadian Suppliers destined for a Mexican dealer must be shipped thru a US PDC. Critical orders for Mexico Dealers shipping from Mexico Supplier must ship through US or Mexico PDC only. If you receive such an order, please contact your International Critical Parts order contact for further instructions.

## **Routing Instructions for Oversized Parcel Shipments**

***Routing instructions for oversized parcels or for shipments that are too large for FedEx such as shipments or packages that exceed 150 pounds, exceed 96 inches in length, or exceed 130 inches in length and girth combined and weigh less than 1000 pounds***

Please ship via the carrier **Estes Forwarding Worldwide (EFWW) account number 5060633**. To schedule a pickup please call them at 855-437-5327 or email them at [efwrapid@efwnow.com](mailto:efwrapid@efwnow.com). When contacting them please let them know this is for an International Critical Order and place the International Critical Order PO# on your bill of lading and follow the Bill To instructions listed on the last bullet on the first page.

## **Routing Instructions for Overweight Shipments**

***Routing instructions for large items and shipments 1000 pounds or greater such as engines, hoods, cabs, etc., or shipments that will cost more than \$1000 due to dimensional pricing.***

**U.S. to U.S. and U.S. to Canada:** please ship **Estes Express LTL account number 5060633** and use the Bill To instructions noted on the last bullet on the first page.

**Canada to Canada and Canada to U.S.:** please ship **Day & Ross LTL account number 132843** and follow the same set of Bill To instructions from the last bullet on the first page.

Our goal is to have the right part to our dealer in the most expedient and cost-efficient process. However, due to a special dealer need, there might be an exception on a specific order which may require a specific routing.

Thank you in advance for your cooperation.



Questions on routing instructions:

Please email Parts Transportation [PartsTransportation@international.com](mailto:PartsTransportation@international.com)

Questions on critical orders placed with your company:

Please email Critical Parts Support [DealerPartsSupportTeam@international.com](mailto:DealerPartsSupportTeam@international.com)

Thank you again for your continued support,

Collin Geweniger  
Manager, Critical Parts Support

Jeffrey Howard  
Troy Swanson  
Managers, Transportation/Parts



**REVISIONS AND APPROVALS**

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<b>Date</b>	<b>Version</b>	<b>Approver</b>	<b>Change description</b>
03/13/2026	1.0	Geweniger, Collin	Reformatted Release

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